

# CASFAA Executive Council Phone call

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*February 3, 2012*

**In Attendance:**

Deb Barker-Garcia, Daniel Reed, Angelina Artate, Laura Bouche, Sunshine Garcia, Dewayne Barnes, Melissa Moser, Marcia Starcher, Denise Pena

**Not in Attendance:**

Robin Thomson, Noelia Gonzalez, Lynn Fox, Linsay Crowell

- Mary Gill has resigned as VP of State Issues
- Melissa Moser has offered to step in, specifically for the sake of the Day at the Capital, in the meantime
- As a permanent replacement, we could contact the runner up, or we could appoint any other
- After discussion, we feel that offering the State Issues position to Catherine Graham would best meet the upcoming challenges. (Bylaws attached)

Dewayne Barnes made the motion to offer the VP of State Issues position to Melissa Moser in the interim process, and offer the position to Catherine Graham for the remainder of the year.

Melissa offered a 2<sup>nd</sup>.

All were in favor, none opposed, no abstentions.

## **2.3.1 EXECUTIVE COUNCIL VACANCY POLICY**

When an officer elected to the Executive Council resigns or is ineligible to continue with the term of office, the decision of who shall fill the vacancy should depend on the timing of the vacancy during the calendar year, the level of experience needed to complete the goals and objectives of the position, and the amount of knowledge and ability needed to carry out the tasks of the position.

Whenever feasible, it is recommended that the President contact the person who was nominated and ran for the office in the previous election to determine whether circumstances will allow that individual to fill the position., After it is determined that the individual is willing to assume the vacant position, the candidate's name is brought to Executive Council for endorsement. Upon approval by the Executive Council, the new officer will assume office immediately. The CASFAA membership must be notified of the change in office.

If the President determines that the person previously nominated is unable or unwilling to assume the vacant office, the President will confer with the resigning elected official and prior year's elected representative for recommendations of a nominee(s) perceived to have the ability to continue with the ongoing duties and responsibilities. The President will then contact the candidate(s) to determine whether circumstances will allow that individual to fill the position. After it is determined that the individual is willing to assume the vacant position, the candidate's name is brought to the Executive Council for endorsement. Upon approval by the Executive Council, the new officer will assume office immediately. The CASFAA membership must be notified of the change.